

TOWN OF OTIS BOARD OF TRUSTEES SPECIAL MEETING
September 26, 2016

Present: **Mayor: Damon Gale**
Trustees: Jesse Stackhouse; Linda Bethel;
Jim Wiebers; Lana Rogers; Shae Smith & Sue Stackhouse

Others Present: **Babette Jamison – Town Clerk/Treasurer & Preston Lemke –**
Maintenance

Mayor Gale called the meeting to order at 4:28 pm.

J YBARRA BUILDING PERMIT_____

Since the property owners are choosing not to continue with their project of putting in a fence, Trustee J Stackhouse made a motion to cancel J Ybarra's building permit and refund the \$10 building permit fee that was paid. Trustee Bethel seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

EXECUTIVE SESSION_____

Employee chose to be discussed during the open meeting.

Discussion was held between Trustees and Preston regarding his 30 day probation and what could be done to help him understand and perform his job duties better. Trustee Rogers then made a motion to extend Preston's probation for another 30 days with a review at a Special Meeting scheduled for Wednesday, October 26th. Trustee Bethel seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

MAINTENANCE DEPARTMENT_____

Trustee Smith made a motion to hire Bob Thompson for 20 hours a week, as needed, at \$10/hour through the end of the year. Trustee J Stackhouse seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

ADJOURNMENT

There being no further business to come before the Board, Trustee Rogers made a motion to adjourn the meeting. Trustee Smith seconded. The vote of the Board was unanimously in favor. Mayor Gale declared the motion carried and the meeting adjourned at 4:53 p.m.

Babette Jamison
Town Clerk

Damon M Gale
Mayor

