

TOWN OF OTIS BOARD OF TRUSTEES MEETING
November 8, 2016

Present: Mayor: **Damon Gale**
Trustees: **Jim Wiebers; Lana Rogers; Sue Stackhouse;**
Jesse Stackhouse & Linda Bethel

Others Present: **Babette Jamison – Town Clerk/Treasurer & Undersheriff**
Ken Kimsey - WCSO

Mayor Gale called the meeting to order at 6:02 pm.

AGENDA

Add Quest Services under GUESTS. Add Abatement Properties under UNFINISHED.

GUESTS

Leon Payne – stated his concerns regarding the budget

Quest Services (Paul & William Ross) – gave the Board details on the possibility of putting in a recycling center located east of town

PUBLIC HEARING

Trustee J. Stackhouse made a motion to adopt Resolution #5, Series 2016 – A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF OTIS, COLORADO, ESTABLISHING COMMITTEES FOR RESPONSIBLE FOR OVERSIGHT AND MANAGEMENT OF TOWN EMPLOYEES. Trustee Rogers seconded. Voting resulted:

YES:	5
NO:	0

Mayor Gale declared motion carried.

WCSO

Please refer to WCSO report.

Undersheriff Ken Kimsey reported 80 hours of patrolling in Otis during October. They have hired 2-3 people for the detention center. Like other entities they are currently working on their budget. The Board complimented the WCSO for the foot patrol they are doing in town.

MINUTES / BILLS / PAYROLL

Trustee S Stackhouse made a motion to approve the minutes of the October 11th meeting. Trustee Bethel seconded. Voting resulted:

YES: 5
NO: 0

Mayor Gale declared motion carried.

Trustee Rogers made a motion to approve the minutes of the Oct 26th meeting. Trustee Wiebers seconded. Voting resulted:

YES: 5
NO: 0

Mayor Gale declared motion carried.

Trustee Wiebers made a motion to approve the bills for November. Trustee Rogers seconded. Voting resulted:

YES: 5
NO: 0

Mayor Gale declared motion carried.

Trustee J Stackhouse made a motion to approve the Oct '16 Payroll. Trustee Rogers seconded. Voting resulted:

YES: 5
NO: 0

Mayor Gale declared motion carried.

PARKS & MAINTENANCE

Please refer to Preston's report.

Town Clerk Jamison spoke with National Meter regarding the wrong meters that we received. National Meter acknowledged the mistake and the remaining 25 meters will be returned and the corrected ones shipped out. National Meter will issue the town a credit on their next invoice.

Town Man Lemke not in attendance as he went to Akron to vote. Parks/Maintenance will be added to NEW BUSINESS

FIRE DEPT

The OVFD completed their Haunted House raising \$93 & 2 boxes of canned goods in donations. They are currently doing vehicle maintenance. Fire Chief McCall asked the public to be aware of the High Fire Danger that exists.

UNFINISHED BUSINESS

Washington Street – Discussion amongst the Board regarding the cost to chip seal vs slurry seal. Options will be considered as well as a line item in future budgets.

Postage Meter – Tabled until Dec meeting

2017 Budget – A work session is scheduled for November 30th – 4:30 pm – Town Hall

Open Board Seat – Run ad for another two weeks. Appoint new Trustee at the special meeting scheduled for November 30th – 5:00 pm – Town Hall

Abatement Properties – Trustee Rogers made a motion to hire a third party to abate properties as needed for the town. Trustee Bethel seconded. Voting resulted:

YES:	5
NO:	0

Mayor Gale declared motion carried.

NEW BUSINESS

Otis Booster Club Funds – Trustee Wiebers made a motion to donate \$1500 towards the construction of the new concession stand at the football field. Trustee J Stackhouse seconded. Voting resulted:

YES:	5
NO:	0

Mayor Gale declared motion carried.

Apartment Building Utilities – Tabled until completed

Insights Into Board's Actions – Tabled for future agendas

Website – Tabled for future agendas

Mr. Chapin (Hotel) – Tabled until Nov 30th special meeting

E Perry Building Permit – Trustee Wiebers made a motion to approve E Perry's Building Permit. Trustee Bethel seconded. Voting resulted:

YES:	5
NO:	0

Mayor Gale declared motion carried.

MAYOR REPORT

None

TOWN CLERK

Committee work sessions & Regular work sessions – minutes will be taken

Bob's Rules of Order – go by handout from CML Conference

United Tree Service (Bill Foster) – Tree pile permit - \$50 (trim trees in town for YW)

EXECUTIVE SESSION

None

MISCELLANEOUS

December 13th – next Board of Trustees meeting

ADJOURNMENT

There being no further business to come before the Board, Trustee S Stackhouse made a motion to adjourn the meeting. Trustee Rogers seconded. The vote of the Board was unanimously in favor. Mayor Gale declared the motion carried and the meeting adjourned at 7:18 p.m.

Babette Jamison
Town Clerk

Damon M Gale
Mayor

