

TOWN OF OTIS BOARD OF TRUSTEES MEETING
July 12, 2016

Present: Mayor: Damon Gale
Trustees: Jim Wiebers; Lana Rogers; Sue Stackhouse;
Jesse Stackhouse; Linda Bethel & Shae Smith

Others Present: Babette Jamison – Town Clerk/Treasurer; Preston Lemke –
Maintenance; Ken Kimsey – WCSO & Matthew Richardson -
Town Attorney

Mayor Gale called the meeting to order at 6:03 pm.

AGENDA _____

Under **NEW BUSINESS:** Stickers & Town Attorney's Memo – Under **UNFINISHED BUSINESS:** A/B & Library Doors

GUESTS _____

Robert Standley questioned whether two family members could serve at the same time on the Board. Trustee Smith explained at the time of the election there were five positions open and only four candidates, which led to the election being cancelled and the four candidates being sworn in.

PUBLIC HEARING _____

None

WCSO _____

Please refer to WCSO report.

Undersheriff Kimsey reported there hasn't been a whole lot of activity going on. Both Sheriff Stivers and Undersheriff Kimsey aren't happy with the amount of time spent patrolling in Otis but one must realize there are other places in the county as well that require the WCSO's assistance. He also reported that of all citations written in the county 11.1% have been written in Otis.

DALE HENDRIX _____

Dale Hendrix addressed the Board regarding the Ray Dalton Walkway. He thought more people would utilize the walkway if some trees were planted allowing for more shade. Mayor Gale informed Dale the walkway is actually on County property and ultimately they would have the final say. County will be contacted regarding their thoughts as to any changes and/or improvements.

BOB STANDLEY _____

Discussion was held between Bob Standley and the Board in regards to the drainage channel. Bob had

concerns about the damage being done when the channel backs up with water. The main issue between both sides is the dirt being taken out of the channel and who it actually belongs to. Town Clerk Jamison will send the original contract between Bob Standley and the Town to be evaluated by Town Attorney Richardson.

MINUTES / BILLS / PAYROLL

Trustee Rogers made a motion to approve the July bills. Trustee Bethel seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Trustee Smith made a motion to approve the minutes of the June 14th meeting. Trustee Bethel seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Trustee Smith made a motion to approve the minutes of the June 29th meeting. Trustee Bethel seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Trustee Smith made a motion to approve the June Payroll. Trustee Wiebers seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

PARKS & MAINTENANCE

Please refer to Preston's report.

Preston reported the mulch for the City Park play area was delivered and the project is complete. With the Town's mosquito sprayer down, City of Yuma loaned us their older one but it needs some wiring done. Discussion then turned to the water risers located behind the school on the Emergency Access Road. Preston needs a backhoe to dig around them. Trustee Wiebers then made a motion to have Preston check on renting a backhoe vs hiring someone for backhoe use. Trustee J Stackhouse seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Preston then asked the Board permission to get the Town's sprayer fixed by having the blower motor repaired. Trustee Wiebers made a motion to send the blower motor in for repairs with a cost up to \$1500. Trustee Rogers seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Discussion was held regarding the abundance of stickers at the ballfield. Trustee Smith will speak with Mrs. Anderson to see if the two entities can work together in solving the problem.

FIRE DEPT

Fire Chief McCall reported they had a decent attendance for their RMO Fundraiser held on July 4th. OVFD Member Mandel addressed his concerns regarding the ballfield lights being turned off, again, too soon prior to the fireworks show.

SUMMER RECREATION

4th of July – Trustee Smith gave a report on behalf of Summer Recreation Director Chad Glosson. The Volleyball and Tug-of-War Tournaments held during the 4th of July celebration were very successful. The Baseball program had approximately 75 kids participating this year. As for the 4th of July, it was suggested to run the kid's games consecutively next year rather than at different times. The music provided during the OVFD's RMO dinner was well received. The WCSO, the Explorers and the Colorado State Patrol made a good impression with their attendance at the event.

Swim Bus – Swim bus driver S Stackhouse reported having 8 kids for fun swim riding the bus. She asked the Board if it was alright to still drive the bus to swim lessons for the 8 kids that were registered in which they were all in agreement.

UNFINISHED BUSINESS

Water Meters – After some discussion, Trustee Rogers made a motion to spend \$55,000 to purchase new water meters from National Meter & Automation. Trustee Smith seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Town Hall Planter – Bids will be accepted for a price on a concrete wall

Shared Water Tap – After discussing the situation, Trustee Rogers made a motion to charge the minimum monthly fee for water and trash of \$35 rather than require the property owner to install a new tap since ultimately the owner will be moving her business. Trustee Bethel seconded. Voting resulted:

YES: 5
NO: 0
ABSTAIN: 1

Mayor Gale declared motion carried.

Alleys – Street Committee is aware the alleys need graded, mowed and trees trimmed. Cortney will be working on the drainage ditch in the alley and Preston will begin dragging them.

AMBULANCE BLDG & LIBRARY DOORS – Trustee Bethel made a motion to accept the bid from Sito for \$2080 to install the new doors at the Ambulance Building and the Library Building. Trustee Rogers seconded. Voting resulted:

YES:	6
NO:	0

Mayor Gale declared motion carried.

NEW BUSINESS

J Patterson Building Permit – Trustee S Stackhouse made a motion to approve J Patterson's Building Permit. Trustee Wiebers seconded. Voting resulted:

YES:	5
NO:	0
ABSTAIN:	1

Mayor Gale declared motion carried.

Community Appreciation BBQ – The Board discussed having a BBQ to show their appreciation to the Community. Mayor Gale reported he could reschedule the Star Wars movie to show in conjunction with the BBQ. Parks & Recreation Committee will get together and discuss arrangements. Trustee Smith than made a motion to allocate \$600, to be taken out of the Otis Booster Club acct, for expenses for the BBQ. Trustee Rogers seconded. Voting resulted:

YES:	6
NO:	0

Mayor Gale declared motion carried.

Stickers – Discussed under Parks & Maintenance

Part Time Summer Help – Six applications have been received to date. Parks & Recreation Committee will meet Friday, July 15th, at Town Hall at 8:00 am to look over the applications and conduct interviews.

Town Attorney Memo – Town Attorney Matthew Richardson introduced himself to the Board. He explained the handout “Powers and Duties of Statutory Town Officers” giving the Board a clear picture of their powers and duties as elected officials of a Colorado statutory town. Town Attorney Richardson also suggested to the Board they might want to consider rewriting Ordinance #2 – “An Ordinance to Create the Offices of Town Clerk and Town Treasurer to Provide for their Election at and after the Annual Town Election in 1918” and Ordinance #3 – “An Ordinance to Define the Duties of Town Clerk”. He also suggested a written Resolution clearly defining job descriptions and the hierarchy of power. Overall, by following State Statutes and the Town Ordinances the Board, as a whole, should be on the same page.

MAYOR REPORT

Mayor Gale reported approximately 58 people attended the June 9th showing of Jurassic World. He also said donations have been running on the short side.

TOWN CLERK

Town Clerk Jamison informed the Board her part time help is scheduled to have surgery and would be unavailable for a while. Therefore, when needing to close Town Hall early Jamison will put notice on the door listing the dates and times of closures. Burn Permits were discussed and future permits will not be written out per phone calls. In order to keep a better record of the burn permits citizens must come to Town Hall to register for one in person. Town Clerk Jamison then informed the Board that Trustee Bethel asked to be removed from the Parks & Recreation Committee and added to the Finance Committee. In regards to a Town dumpster taken to a private residence, the wrong resident was billed in error and could we certify the dumpster charge against the rightful owner of the property with the Washington County Treasurer. Trustee Rogers made a motion to certify the delinquent bill for nonpayment of charges to the Washington County Treasurer. Trustee Smith seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

Town Clerk Jamison reported to the Board that she had given permission to Haley Patterson to use the picnic tables at City Park for her upcoming wedding. Jamison then explained the Conservation Trust Fund acct and how the money is received, distributed and accounted for at the end of the year. Town Clerk Jamison then asked the Board to consider changing the date of the August Board meeting from Tuesday, August 9th to Wednesday, August 10th due to the Yuma County Fair. Trustee Bethel then made a motion to move the August Board meeting to Wednesday, August 10th, 6:00 pm at the Ambulance Building. Trustee Smith seconded. Voting resulted:

YES: 6
NO: 0

Mayor Gale declared motion carried.

MISCELLANEOUS

Next regular Council meeting will be Wednesday, August 10, 2016, 6:00 pm @ Otis Ambulance Building

EXECUTIVE SESSION

Personnel issues were once again at the forefront. Town Maintenance Preston Lemke chose to have the discussion during the open meeting and not in executive session. Trustee Rogers voiced her concerns regarding some of Lemke's actions in which a lengthy discussion then occurred. After some time of continuing disagreements amongst all involved Mayor Gale brought the discussion to an end.

ADJOURNMENT

There being no further business to come before the Board, Trustee Smith made a motion to adjourn the meeting. Trustee Rogers seconded. The vote of the Board was unanimously in favor. Mayor Gale declared the motion carried and the meeting adjourned at 8:19 p.m.

Babette Jamison
Town Clerk

Damon Gale
Mayor

